

**ST. FRANCIS INSTITUTE OF TECHNOLOGY  
MT. POINSUR, BORIVALI (W), MUMBAI**

**Academic Calendar**

**Academic Plan for the academic year 2017-18 ODD SEM. (July to Dec, 2017)**

<b>Sr. No.</b>	<b>Activity</b>	<b>Date/Day</b>	<b>Organizing Department</b>	<b>Responsible Committee / Individual</b>	<b>Remarks</b>
1.	Tree Plantation at Palghar	01/07/2017	NSS	NSS PO/ Social Service Coordinator	.....
2.	AICTE-ISTE approved STTP on Applications of mathematics in Engineering and Research	01/07/17-06/07/17	FE	STTP coordinators	
3.	Faculty Induction Program (FIP)	03/07/2017 to 07/07/2017	--	FIP Coordinators	Conducted for newly joined staff members and ME students
4.	General Staff meeting	05/07/2017	--	Cultural committee convener	All Staff (Teaching & Non-Teaching) at Assembly Hall, 9:15 am
5.	Director-Principal-HOD meeting	05/07/2017	Office	Director, Principal and all HODs	Meeting at seminar hall from 3 pm onwards
6.	Commencement of Odd Semester	10/07/2017	IT/CMPN /EXTC	Department HODs	SE, TE, BE All branches
7.	(Joy of Giving) Donation Drive	13/07/2017	NSS	NSS PO/ Social Service Coordinator	
8.	Tree Plantation at SFIT Campus	15/07/2017	NSS	NSS PO/ Social Service Coordinator	
9.	NEN-Learnwise Orientation	15/07/2017	E-cell	E-cell	
10.	Submission and display of session plan	19/07/2017	IT/CMPN /EXTC	HODs	All teachers
11.	Joy of Giving Book Donation Drive	24/07/2017 – 29/07/2017	NSS	NSS PO/ Social Service Coordinator	
12.	Dissertation Proposal Submission	25/07/2017	--	ME Coordinator	ME (EXTC) SEM-III
13.	Topic Selection & Abstract Preparation Seminar (PRAGATI)	26/07/2017	E-cell	E-cell	
14.	NEN – Learnwise Program	26/07/2017	E-cell	E-cell	
15.	Free Eye Check Up camp	29/07/2017	NSS	NSS PO/ Social Service Coordinator	
16.	ISO 9001:2015 General Awareness Programme	29/07/2017	ISO-MR	ISO-MR	All Staff (Teaching & Non-Teaching) at Auditorium B-wing, 9:30

17.	Commencement of FE classes	01/08/2017	FE (All branches)	FE Coordinator	FE All branches
18.	Commencement of ME classes	01/08/2017	ME (CMPN & EXTC)	HOD and Dean PG	ME (CMPN & EXTC) SEM-I
19.	Library induction and Orientation program of ME classes	01/08/2017	ME (CMPN & EXTC)	HOD and Dean PG	ME (CMPN & EXTC) SEM-I
20.	ISO 9001:2015 ' Internal Auditors' Training Programme'	05/08/2017	ISO-MR	ISO-MR	Internal Auditors (Teaching & Non-Teaching) at Seminar Room(103) , 9:30 am
21.	UNNATI Workshop -- 1 & NEN – Learnwise	05/08/2017	E-cell	E-cell	
22.	Orientation for Newly enrolled NSS volunteers And Malaria/ Dengue prevention awareness	05/08/2017	NSS	NSS PO/ Social Service Coordinator	Orientation for Newly enrolled NSS volunteers and
23.	Question paper submission for IAT-I	05/08/2017	IT/CMPN/ EXTC	Examination committee convener	For SE, TE, BE All branches Faculty members need to submit papers in exam cell (room no 101)
24.	FE Library Orientation	01/08/2017 till 11/08/2017	FE (All branches)	FE Coordinator + Library Committee	FE All branches
25.	Submission of Session Plan (ME)	08/08/2017	ME (CMPN & EXTC) SEM-I	HOD and ME Coordinators	All course teachers of ME EXTC & CMPN SEM -I
26.	FE Orientation	12/08/2017	FE (All branches)	FE Coordinator + Cultural Committee	FE All branches
27.	Internal Assessment Test (IAT) – I	12/08/2017 14/08/2017 16/08/2017 18/08/2017 21/08/2017 22/08/2017	IT/CMPN/ EXTC	Examination committee convener	BE, TE, SE All Branches Non Instructional days (12/8- 22/8 Except BE (All branches) and TE CMPN) Feedback session will be arranged for the students in coordination with respective class coordinators after the IAT exam. Regular classes will commence after the class test on the last day.
28.	Parents Meeting	12/08/2017	Office	Attendance Committee	For SE, TE & BE (All branches)
29.	Dissertation Stage – I (proposal) presentation	12/08/2017 14/08/2017 16/08/2017	ME EXTC SEM- III	ME Coordinator	ME EXTC SEM- III
30.	Seminar Stage – I presentation	16/08/2017 18/08/2017 23/08/2017	ME EXTC SEM- III	ME Coordinator	ME EXTC SEM- III
31.	Parents Meeting	16/08/2017	Office	Attendance Committee Convener	For SE, TE & BE (All branches) (3.00 pm onwards)

32.	Android Workshop (PRAGATI) & NEN – Learnwise	19/08/2017	E-cell	E-cell	
33.	Visit to Shantidaan Borivali	26/08/2017	NSS	NSS PO/ Social Service Coordinator	
34.	Visit to Anmol Home	26/08/2017	NSS	NSS PO/ Social Service Coordinator	
35.	Codex_Event	26/08/2017	CMPN Dept	Codex Committee	For SE,TE,BE (All branches)
36.	Workshop on “Website Development using Open Source Tools”	02/09/2017	CMPN Dept	Class Co-ordinator(SE & TE CMPN)	Workshop for students of Second and Third Year CMPN Dept. at 3.15 p.m. in Assembly Hall
37.	UNNATI Workshop – 2 & PRAGATI Workshop -- 2	02/09/2017	E-cell	E-cell	
38.	R and D lecture series	02/09/2017	CMPN Dept	R and D Committee	Lecture by faculty of department of CMPN engineering (1.30 pm onwards)
39.	R and D lecture series	02/09/2017	EXTC Dept	R and D Committee	Lecture by faculty of department of EXTC engineering
40.	Question Papers submission for IAT-I	04/09/2017	ME (EXTC & CMPN)	Examination Committee	ME (CMPN & EXTC) SEM-I
41.	Awareness programme on diseases	04/09/2017-09/09/2017	NSS	NSS PO/ Social Service Coordinator	
42.	Internal Audit	06/09/2017 13/09.2017 16/09/2017 20/09/2017 27/09/2017	ISO-MR	Auditors from Teaching/ Non-Teaching staff	Internal Audit on Wednesdays from 3.15 p.m. to 4.30 p.m. and Saturdays from 9.30 a.m. to 3.30 p.m. (Detailed schedule will be communicated later.)
43.	Workshop on “Insight on Cyber Security”	06/09/2017	CMPN Dept	Class Coordinator(BE CMPN A & B)	Workshop for students of Final Year CMPN Dept. at 3.15 p.m. in Assembly Hall
44.	Codex Hackathon_2017	09/09/2017	CMPN Dept	Codex Committee	For SE, TE, BE All branches
45.	Internal Assessment Test (IAT) – I	11/09/2017*	FE & ME (SEM I –All branches)	Exam Committee	*FE All Branches Non Instructional days (11/9, 12/9 and 13/9) Feedback session will be arranged after the IAT exam. Regular classes will commence after the class test on last day of exam.
		12/09/2017*			
		13/09/2017*			
		14/09/2017			
		15/09/2017			

46.	(Joy of Giving) Cloth Donation Drive	14/09/2017 - 19/09/2017	NSS	NSS PO/ Social Service Coordinator	
47.	Dissertation Stage – II presentation	15/09/2017 - 16/09/2017	ME	ME Coordinator	ME (EXTC), Sem.- III
48.	Academic Advisory Committee Meeting	16/09/2017	Office	Academic Advisory Committee Members	Meeting in the board room from 10.00 am-1 pm
49.	Parents Meeting	16/09/2017	Office	Attendance Committee Convener	For SE, TE & BE (All branches) (1.30 pm onwards)
50.	Entrepreneurship Day for First Year students & NEN – Learnwise	16/09/2017	E-cell	E-cell	
51.	NSS Day Celebration	16/09/2017	NSS	NSS PO/ Social Service Coordinator	
52.	R and D lecture series	16/9/2017	IT Dept	R and D Committee	Lecture by faculty of department of IT engineering
53.	MOSAIC	16/09/2017	--	Mosaic Committee	FE to BE (All Branches) Non Instructional day
54.	Blood Donation Campaign	20/09/2017	NSS	NSS PO/ Social Service Coordinator	
55.	NEN – Learnwise	30/09/2017	E-cell	E-cell	
56.	Cleanliness Drive at Varsova Jetty Beach	02/10/2017	NSS	NSS PO/ Social Service Coordinator	
57.	Question paper submission for IAT-II	03/10/2017	IT/CMPN/ EXTC	Examination committee convener	For SE, TE, BE All branches Faculty members need to submit papers in exam cell (room no 101)
58.	Seminar stage- II presentation	07/10/2017	ME	ME Coordinator	ME (EXTC), Sem.- III
59.	Internal Audit	07/10/2017 11/10/2017 18/10/2017 25/10/2017	ISO-MR	Auditors from Teaching/ Non- Teaching staff	Internal Audit on Wednesdays from 3.15 p.m. to 4.30 p.m. and Saturdays from 9.30 a.m. to 3.30 p.m. (Detailed schedule will be communicated later.)
60.	MOCK - UNNATI (Batch 1)	06/10/2017	E-cell	E-cell	
61.	MOCK - UNNATI (Batch 2) & NEN – Learnwise	07/10/2017	E-cell	E-cell	

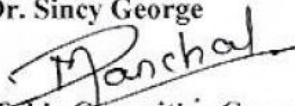
62.	Embedded Systems (PRAGATI Workshop -- 3)	07/10/2017	E-cell	E-cell	
63.	LMC/GC Meeting	07/10/2017	Office		Meeting in the board room from 9.30 am-1 pm
64.	Last instructional date	11/10/2017	IT/CMPN/EXTC	--	For SE,TE,BE All branches
65.	Internal Assessment Test (IAT) – II	12/10/2017	IT/CMPN/EXTC/FE *	Examination committee convener	BE, TE, SE,FE All Branches Non Instructional days (Except FE* : Non Instructional days 16/10/2017-18/10/2017)
		13/10/2017			
		14/10/2017			
		16/10/2017 *			
		17/10/2017 *			
		18/10/2017 *			
66.	Dissertation Stage – III presentation	14/10/2017 to 17/10/2017	ME	ME Coordinator	ME (EXTC), Sem.- III
67.	Seminar report Submission	18/10/2017	ME	ME Coordinator	ME (EXTC), Sem.- III
68.	NEN – Learnwise	21/10/2017	E-cell	E-cell	
69.	Mock Practicals sessions /Theory Revision	23/10/2017 to 24/10/2017	IT/CMPN/EXTC	--	For SE,TE,BE All branches
70.	Parents Meeting	23/10/2017	Office	Attendance Committee Convener	For SE,TE & BE (All branches)
71.	Term Work Submission dates	25/10/2017 to 27/10/2017	--	--	For SE,TE,BE All branches
72.	Seminar stage-final presentation (university Examination)	After 27/10/17 (within a week)	ME	ME Coordinator	ME (EXTC), Sem.- III
73.	Dissertation Synopsis Submission	30/10/17	ME	ME Coordinator	ME (EXTC), Sem.- III
74.	Last instructional date (FE)	3/11/2017	FE (All branches)	--	For FE All branches
75.	FE Prelims	6/11/2017	FE	Exam Committee Convener	FE All Branches
		7/11/2017			
		8/11/2017			
		9/11/2017			
		10/11/2017			
		13/11/2017			
76.	Meeting with Participants of PRAGATI before the semester break	08/11/2017	E-cell	E-cell	

77.	Last instructional day	10/11/17	ME (CMPN & EXTC)	----	ME (EXTC & CMPN ), Sem.- I
78.	Internal Assessment Test (IAT) – II and Submissions	13/11/2017	ME (CMPN & EXTC)	Exam Committee Convener & Course Teachers of ME with ME Coordinators	ME (EXTC & CMPN ), Sem.- I
		14/11/2017			
		15/11/2017			
		16/11/2017			
		17/11/2017			
79.	Term Work Submission Dates	14/11/2017 & 15/11/2017	--	--	For FE (All branches)
80.	Display of Prelims Result	15/11/2017	FE	FE Coordinator	
81.	Remedial Sessions for FE	16/11/2017 & 17/11/2017	--	--	For FE (All branches)
82.	NEN – Learnwise	18/11/2017	E-cell	E-cell	
83.	ISO Management Review Meeting (MRM)	18/11/2017	ISO-MR	ISO-MR	Meeting in the board room from 9.30 am-12.30 pm
84.	STTP on “Essentials of Analytics and Analytical Tools in Applied Research”		IT Department	HOD (IT Dept)	
85.	Seven day Rural Camp	16/12/2017-22/12/2017	NSS	NSS PO/ Social Service Coordinator	

5<sup>th</sup> working day after individual papers will be the last date for distribution of corrected answer sheets & display of result on the class notice board.



Principal  
Dr. Sincy George



Time Table Committee Convener  
Ms. Dakshata Panchal



Dean Academics  
Dr. Kevin Noronha

**List of Holidays**  
**Academic year 2017-18**  
**ODD Semester**  
**(July to Dec, 2017)**

<b>Sr. No</b>	<b>Holiday</b>	<b>Date</b>	<b>Day</b>
1	Independence Day	15/08/2017	Tuesday
2	Parsi New Year	17/08/2017	Thursday
3	Ganesh Chaturthi	25/08/2017	Friday
4	Mid-Semester Break	28/08/2017 to 29/08/2017	Friday to Tuesday
5	Bakari Id (Id-UI-Zua)	2/09/2017	Saturday
6	Anant Chaturdashi	05/09/2017	Tuesday
6	Dasara	30/9/2017	Saturday
7	Mohram	01/10/2017	Sunday
8	Mahatma Gandhi Jayanti	02/10/2017	Monday
9	St. Francis day	04/10/2017	Wednesday
10	Diwali Amavasya (Laxmi Pujan)	19/10/2017	Thursday
11	Diwali (Balipratipada)	20/10/2017	Friday
12	Bhaubij	21/10/2017	Saturday
13	Guru Nanak Jayanti	4/11/2017	Saturday
14	Id-E-Milad	1/12/1017	Friday
15	Christmas	25/12/2017	Monday