

LEARNING & INFORMATION RESOURCE CENTRE  
**BOOK BANK FACILITY FOR FE**

The library is providing the “Book Bank” facility to the FE students  
Date and timing is as mentioned below:

**Date: 02/09/2016**

**Timing: 12.15pm to 1.00pm (Lunch Break )**

The “Book Bank” system works as under:

- 1) Students are requested to fill up the “Book Bank Form” available with the library. A maximum of 2(two) books can be issued.
- 2) They are requested to pay an amount of **Rs.20/-** for Donated Books as maintenance charges on procuring the book.
- 3) Apart from Donated Books, purchased books are also available in the Book Bank. As such, students are requested to pay 20% of the total amount of the book cost.

**Students are requested to return the book on or before 16/01/2017; failing which a fine of Re.1 per day (inclusive of holidays) will be charged.**

Students are requested to note the following:

- 1) **DO NOT** disfigure (markings, tear, underline etc.) any of the books; failing which you would be liable to pay Rs.100/- per book and/or replace the book.
- 2) It is expected that the students maintain the books in good reading conditions.
- 3) Book Bank facility is available to the valid SFIT library members only.
- 4) Return the books on or before the due date.

The list of books in the Book Bank will be made available on the college library web page <http://www.sfitengg.org/library> > List of Book Bank Books.

**STUDENTS WILL BE PROVIDED BOOKS ON A FIRST COME FIRST SERVE BASIS.**

**Ms. Chinmayee Bhange**  
**Librarian**